

**BYLAWS OF THE
GAHR HIGH SCHOOL BAND BOOSTERS ASSOCIATION
Cerritos, California**

PREAMBLE

All parents with students in the music program should be involved in the support and encouragement of the total Gahr High School Music Program. Parents desire to see the program grow and develop so that students in the program may enjoy quality instruction and extracurricular experiences which will contribute to a responsible and mature person, both intellectually and socially.

ARTICLE I – NAME

The name of this organization shall be the Gahr High School Band Boosters Association (also referred to in this document as “GHS Band Boosters” or “The Association”).

ARTICLE II – OBJECTIVES

The primary objectives of the Gahr High School Band Boosters shall be as follows:

- A. Provide financial and logistical support for projects and activities which promote the music program, but are outside the domain and purpose of the school district revenue.
- B. Encourage the growth and development of a quality music program which complements and extends the educational options for young people.
- C. Develop and implement creative avenues to encourage young people to excel through the music program both collectively and individually.
- D. Work collaboratively with the district administration, school officials, and the band director in the pursuit of these objectives.
- E. No part of the net earnings of the Association shall be used to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments, reimbursements, and distributions in furtherance of the purposes set forth in Article II hereof.
- F. No substantial part of the activities of the Association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these activities, the Association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under 501(c) (3) of the Internal Revenue Code, or (b) by an association, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE III – MEMBERS

- A. Membership shall consist of parents, guardians, or other adult family members of students enrolled in the GHS Music Program.
- B. GHS Music Program alumni and parents of students enrolled in music programs of feeder middle schools of Gahr High School are eligible for membership.
- C. Dues may be assessed each year by majority vote of the membership attending a specially called meeting of the Gahr High School Band Boosters.

ARTICLE IV – OFFICERS

- A. The officers of this organization shall be President, Vice-President, Secretary, and Treasurer. These officers shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by the organization. All officers must have a student in the GHS Music Program as set forth in Article III, Section (A) hereof.
- B. At the regular meeting held in March, a Nominating Committee of at least two members shall be elected by the membership. It shall be the duty of this committee to nominate candidates for the officers to be filled at the annual May meeting. The Nominating Committee shall report at the regular meeting in April. Before the election at the May meeting, additional nominations from the floor shall be permitted.
- C. The officers shall be elected by majority vote to serve for one year, and their term of office shall be from June 1 through May 31.
- D. No member shall hold more than one office at a time.
- E. In case of a vacancy in the office of President, the Vice-President shall ascend to the Presidency. Vacancies in any other office shall be filled by majority vote of the general membership. The general membership shall act as a nominating committee and submit nominations at the next scheduled meeting or at a special meeting if deemed necessary.

ARTICLE V – THE EXECUTIVE BOARD

- A. The Executive Board shall consist of the four elected officers and the Gahr High School band director.
- B. The Executive Board shall have general supervision of the affairs of the Association between its business meetings, fix the time and place of meetings, make recommendations to the Association, and shall perform other such duties as specified in these bylaws. The Executive Board shall be subject to the orders of the membership, and none of its acts shall conflict with actions taken by the membership.
- C. The band director shall keep the Association apprised of all developments regarding the music program. Together with the officers, the director shall propose a comprehensive budget for the upcoming academic year.

ARTICLE VI – DUTIES OF OFFICERS

- A. The **President** shall preside at Association and Executive Board meetings, appoint committees, and perform other duties as prescribed by these bylaws and by the parliamentary authority adopted by this Association.
- B. The **Vice-President** shall preside as president, in his or her absence, coordinate activities among various committees, act as liaison on all high school activities, and perform other duties as prescribed by these bylaws and by the parliamentary authority adopted by this Association.
- C. The **Secretary** shall communicate meeting notices, keep an accurate record of Association and/or Executive Board Meetings, display minutes in the band room, and perform other duties as prescribed by these bylaws and by the parliamentary authority adopted by this Association.
- D. The **Treasurer** shall act as custodian of the Association funds, collect dues when assessed, maintain financial records, submit reports as requested, oversee student trip account management, and perform other duties as prescribed by these bylaws and by the parliamentary authority adopted by this Association.
- E. All officers shall serve without bond.
- F. No member of this Association may divert any part of its income or assets to any member, donor, officer, employee, individual, corporation, or other organization by any means except in the official execution of Association business.
- G. All checks written from the Association accounts must have signatures from two Executive Board members, bank requirements notwithstanding.

ARTICLE VII – MEETINGS

- A. Association meetings may not take place without a proper quorum.
- B. A quorum shall consist of an acting president, at least one other officer, and a minimum of two regular members.
- C. The regular meetings of the Association shall be held on a day of the week/month to be set at the beginning of each school year, unless otherwise ordered by the membership or by the Executive Board.
- D. The May Association meeting shall be known as the Annual Meeting, and shall be for the purpose of electing officers, receiving reports from officers and committees, and for any other business that may arise. Meeting minutes must reflect outgoing officers and incoming officers.
- E. Special meetings of the Executive Board may be called by the President or by the Vice-President.

ARTICLE VIII – COMMITTEES

- A. A Finance Committee composed of the Treasurer and at least one other member shall be appointed by the president after the annual meeting. It shall be the duty of this committee to prepare a budget for the coming school year.
- B. A Fundraising Committee composed of at least two members shall be appointed by the president after the annual meeting. It shall be the duty of this committee to plan the annual fundraising activities of the Association. This committee's report shall be submitted to the Association for its approval at its first meeting for the school year. The Fundraising Committee may from time to time submit supplements to the activity plan for the current school year.
- C. An Auditing Committee of two members shall be appointed by the president after the annual meeting. It shall be the duty of this committee to audit the Treasurer's accounts and submit required reports.
- D. The president may appoint other standing or special committees as deemed necessary by the Association or Executive Board to carry out the work of the Association.

ARTICLE IX – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable, and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

ARTICLE X – AMENDMENTS OF BYLAWS

Association bylaws may be amended at any regular meeting of the Association by a two-thirds vote, providing that the amendment has been submitted in writing at the previous regular meeting.

ARTICLE XI – DISSOLUTION

- A. Upon dissolution, all assets of the Association shall be liquidated and funds held and expended by the ABC Unified School District in accordance with the purposes of the Association until all such funds have been expended.
- B. If the ABC Unified School District is not in existence or is unwilling or unable to accept the assets of the Association, upon the dissolution of the Association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any federal government, or to a state or local government, for a public purpose.

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